

Fort Bend ISD's Internal Audit department performs two basic types of audits:

**Operational Audits:**

Evaluation is made of management's performance and conformity with policies, procedures, and budgets. The department and its operations are analyzed including appraisal of structure, controls, procedures, and processes. The objective is to appraise the effectiveness and efficiency of an activity or operation of the department in meeting organizational goals. Recommendations to improve performance are also made.

The majority of the administrative departments throughout the District will fall under operational audits.

An area is selected for an audit in one of three ways:

- Risk Assessment: The Internal Audit Department develops an audit plan utilizing a risk assessment to identify the major areas that would require audit attention. Each year, the internal audit department evaluates the top risk areas and determines which should be included in the annual audit plan.
- Spot-check Audits: These audits are conducted on a random basis for various types of transactions (i.e., inventory, cash counts, petty cash, etc.). This allows the audit department to review selected activities or transactions for accuracy and compliance with district policies and procedures.
- Special Projects: These projects are audits or investigations that are conducted upon request by the Superintendent, Board of Trustees, and/or departments.

**Compliance Audits:**

Compliance audits are fundamentally documentation reviews. Compliance audits within FBISD are typically found in the area of student and campus activity fund audits and PEIMS integrity audits. These audits ensure that compliance is obtained in accordance with the applicable guidelines (i.e. student activity fund manual or PEIMS submission guidelines).

*Student Activity Fund audits* are performed throughout the year utilizing a risk assessment scoring process which is based on specific criteria. The campuses with the highest risk score are selected for an audit.

*PEIMS audits* are performed throughout the year either annually or on a rotation schedule.